The Canyon County Historical Society is a private, non-profit 501(c) (3) organization dedicated to preserving Canyon County's rich history for future generations. We have two museums: Nampa Train Depot Museum and Our Memories Indian Creek Museum in Caldwell.

The Canyon County Historical Society is seeking interns passionate about history to help with our mission to investigate and preserve for future generations any kind of historical records, documents, sites, buildings, articles and artifacts, pertaining to Canyon County and to promote interest and concern for Canyon County history. To bring together those people interested in this history and promote better understanding of our state and nation, plus a better appreciation of our American heritage.

Internship opportunities are available to undergraduate and graduate students with an interest in history and museums. The internships will allow students to do professional hands on learning in small museum operations.

Internships will involve many aspects of small museum operations and students may have the opportunity to work on special projects tailored to their needs. Internships opportunities will resolve around the following areas:

- **Accessions and Cataloging**
  - Assist in large scale catalog project updating content on the Museum's PastPerfect Collections database
  - Assist with accessioning objects into the Museum's collection
- **Photography**
  - Take pictures through Canyon County of Historical sites and buildings
- **Archives and Library**
  - Catalog and manage historical material
- **Special Exhibits**
  - Assist with the maintenance and changing of Museum exhibits
- **Events**
  - Help with planning and community outreach.
- **Artifact inventory and identification and research**
  - Identify and write object descriptions based on primary and secondary research
- **Provide tours to visitors and assist with day to day operations**
- **Assist in developing and coordinating Canyon County oral history project**
- **Serve as a docent leading interactive and engaging tours of the museum**

**Qualifications:**

Experience working with PastPerfect museum software (preferred but training is available)
Experience handling historical objects (preferred)
Must have outstanding written and verbal communication skills
Must have strong organizational skills
Must be able to work with the public
Must be self-directed and self-disciplined

Internships are unpaid; however, academic credit may be possible. Flexible hours and willing to work with school schedule.

**How to Apply:**

Please send a resume to: CanyonCountyHistory@gmail.com  Attention: Caryn E. Herman